



**Professional Development Plan**  
Contracted Staff

Employee Carl Consultant

Job Category SI Consultant

Evaluator Sue Supervisor

Date 11/10/04

Goal Area:            Communications with school staff and parents
Goal Statement:    To increase and improve my coaching skills
Standards/Criteria Addressed:   6a, 6b, 6c, 2f, 7b
Action Statements:  1. Review my materials from <i>Cognitive Coaching</i> class 2. Enroll and participate in 4 Hats workshop on coaching review 3. Practice with "study group" of AEA consultants 4. Ask supervisor to observe and script some conversations with LEA groups 5. Try to be aware of impact more coaching has with parent conversations 6. Reflect and keep journal of efforts about once a month

Employee Signature \_\_\_\_\_ Evaluator Signature \_\_\_\_\_

Projected Review Date November 2005



## Professional Development Plan

Contracted Staff

Employee Thelma Therapist

Job Category Physical Therapist

Evaluator Roger Regional

Date 3/12/05

Goal Area:	Data collection
Goal Statement:	To update knowledge and skills for job, especially in record-keeping and performance monitoring
Standards/Criteria Addressed:	2a, 2b, 4d, 5a, 7a
Action Statements:	<ol style="list-style-type: none"><li>1. Complete an Excel class from GWAEA</li><li>2. Collect examples from discipline leader or colleagues</li><li>3. Try out at least one data collection method in fall of next year</li><li>4. Keep records or log of how it goes</li><li>5. Share my examples and log with supervisor</li></ol>

Employee Signature \_\_\_\_\_ Evaluator Signature \_\_\_\_\_

Projected Review Date March 2006