



# GS Bulletin board

**April 17, 2009**

Internal Weekly Announcements  
for Grant Wood Area Education  
Agency Staff and Board

## Mark Your Calendars

**Apr. 22** Administrative Professionals  
Day

**Apr. 22** Earth Day

**Apr. 24** Arbor Day

**May 7** GWAEA Staff Recognition and  
Partnerships Banquet

**June 7** Kernels Baseball  
2:05 p.m.



**Aug. 17** All Agency Inservice-p.m.

## Announcements

"Bark in the Park" is the theme and, yes, this means you can bring your dog to watch the Kernels play Burlington June 7 at the ballpark. As soon as details are available they will be shared with staff in an upcoming issue of **The Bulletin Board**.



## 2009 Staff Recognition & Partnerships Banquet

**Thursday, May 7, 2009**  
**Ponderosa Ballroom**  
**195 1st Street S, Walford**

**Social Hour, 5:30 p.m.**  
**Dinner, 6:00 p.m.**

***The GWAEA Band will perform after the awards ceremony.***

Employees with 5, 10, 15, 20, 25, or 30 years of employment with Grant Wood AEA, retirees, and persons nominated and selected by agency staff will be honored at this time.

The menu for the buffet dinner includes:

- *chicken breast with mushrooms and sauce*
- *roast beef*
- *fresh fruit*
- *lettuce salad*
- *broccoli and cauliflower with cheese*
- *party potatoes*
- *cheesecake with assorted toppings*

The cost for the banquet:

- Grant Wood AEA board members and employees, \$5
- Spouses and friends, \$15 per person
- 2009 Honorees and retirees will be our guests

Invitations are in your April 17 paycheck. Please complete the registration form and return to the Communications Office. Include payment payable to Grant Wood AEA. Please note...**Reservations are due on Monday, April 27.**

Table reservations will be accepted and there is a form attached for your convenience. Send your completed Table Reservation Form to the Communications Office by Tuesday, May 5.

Directions to the Ponderosa Ballroom in Walford, Iowa:

- US Highway 30 to US Highway 151 (to Walford)
- Turn South on Linn-Benton Road/1st Street
- The Ponderosa Ballroom is at 195 1st Street S

## **Contracted Staff – Assignment Change Procedures**

As a reminder, contracted staff wishing to be considered for a change in assignment, to work in another region, may access on the Agency's website the Procedures for Assignment Changes within a Job Category. To see the procedures, click GWAEA Staff, scroll down to Agency Documents on the right hand side, click on Human Resources or use the link <http://www.aea10.k12.ia.us/portal/subportal/agency/documents/Agency%20Documents/Human%20Resources/> and the procedures will appear as the second item on the list.

Please note: These procedures are followed only when a contracted staff member wishes to be 1) considered for an assignment to work in a different region, 2) within their current job category.

These are not the procedures followed when 1) staff assignments are realigned within their current region or 2) when staff are interested in being employed under a different job category.

Assignment information is updated each Monday morning. To access this information, please dial voice mail number 6555, Ext. 6302. Extension 6302 is used for announcements only. Please do not leave voice mail messages on this extension because the message may not be retrieved.

If you have questions or need additional information regarding these procedures, please contact the Human Resources Office at Ext. 6748. Thank you.

## **Week of the Young Child**

Visit the Iowa AEA website at:

[www.iowaaea.org](http://www.iowaaea.org)

for information and a podcast regarding **Week of the Young Child, April 19-25, 2009.**

## **Upcoming Event**

The Hawkeye Area Down Syndrome Association (HADSA) is pleased to announce that Susan Peoples will be coming to the Crowne Plaza in Cedar Rapids on April 23, 2009.

NOTE: If we do not get more people signed up by this Friday, we will have to cancel the workshop due to low numbers.

If you are interested, go to the following link: <http://www.hadsa.org/SusanPeoples.htm>. *Online registration ends Friday, April 17.*

The costs for this event are:

Non-students - \$50  
Students (with student ID) - \$25  
Continuing Education Units - an additional \$20

These prices include workshop and workshop materials, continental breakfast and parking. Scholarships are available to school personnel and HADSA members.

## **Mass'ahhhhh'ge**

Terri Nicol will be at 33rd Avenue on Monday, April 27 for chair massages. The cost is just \$10 for 15 minutes of relaxation.

Appointments are made in 20 minute increments but your massage will be 15 minutes in length. Some staff may need to get approval from their supervisor to adjust their break times so they can participate.

The first massage time is at 9:00 a.m. Call Karen Michalec at Ext. 6415 to schedule your time.

## **Good News from Your EAP**

St. Luke's EAP (Employee Assistance Program) recognizes that employees are struggling with today's economy, lost jobs, foreclosures and strained relationships. St. Luke's EAP is excited to introduce employees to these new services.

### **Free Lawyer Visit**

Contact Amanda at 319-369-8152 for a lawyer referral. Employees with St. Luke's EAP services will receive one free hour consultation.

### **Stop Smoking Program**

Employees with St. Luke's EAP services may contact Kevin Melchert at 319-861-6926. Kevin will coordinate an appointment with Dr. Brady at St. Luke's Work Well Clinic.

Dr. Brady will assess for nicotine replacement therapy. The cost of this is \$100 for the initial appointment and one follow-up appointment.

St. Luke's EAP will provide six quit plan sessions as a benefit to the employee. Contact Amanda at 319-369-8152 to set up personalized quit plan sessions with an EAP Counselor.

### **Consumer Credit Counseling**

Contact Amanda at 319-369-8152 for a credit counseling referral. Employees with St. Luke's EAP services will receive one free credit counseling consultation with Horizons Consumer Credit Counseling Services.

## **Congratulations!**

•to **Susan O'Dell, Inclusion Resource Specialist** and her husband, Anthony, on the birth of their baby boy. Cy Anthony was born April 2 and weighs 8 lbs. 1 oz. and is 19 ¾ in. long. He joins big sister and brother, Hanna and Grant.

•to **Stu Weinbrenner, Lead Printer** and his wife, Joan, who are first time grandparents! Paige Kristine Hedges was born April 4 in Eau Claire, WI. Paige weighs 7 lbs. 13 oz. and is 20 inches long.

**Burning Up the Asphalt for Autism!**

*New Event!* - Benefit Motorcycle Ride

Saturday, April 25, 2009  
 McGrath Power Sports  
 Registration 9:30 – 10:30 a.m.  
 Leave @ 11 a.m.  
 \$10/single rider - \$15/couple

Last in at 4 p.m. at the Chrome Horse where 8 Seconds Band will play at 5!

Go to [www.eciautismsociety.org](http://www.eciautismsociety.org) for more information.

**Professional Development Opportunities**

- 4/18/09 Altered Imagery: Mixed Media Techniques
- 4/20/09 Crisis Prevention Intervention Recertification
- 4/20/09 Crisis Prevention Intervention Recertification-Autism
- 4/24/09 Physical Education: New Ideas New Approaches
- 4/28/09 Working with Templates, Tables & Formatting
- 4/30/09 SINA Capacity Building Workshop
- 5/8/09 Substitute Authorization
- 5/12/09 Working with Clip Art
- 5/18/09 Coping with Anger in the Workplace
- 5/28/09 Teacher@ Work

For location, more information, or to register, go to the Professional Development web page.

**Retirement Celebration!**

**Barb Anderson  
 Patty Sebetka**

Thursday, April 30, 2009  
 3:45 p.m.

Clarion Hotel  
 525 33rd Avenue SW  
 Cedar Rapids

Join us to celebrate their years of service and wish them well in their retirement.

**You're Invited...**

GWAEA Retirement Party  
 Honoring

**Larry Allen  
 Sue Connell  
 Barb Lueder**

Friday, May 1, 2009  
 2-4 p.m.

Coralville AEA  
 Rooms A/B

Cake and punch provided.  
 Hors D'Oeuvres accepted.

**Please join us...**

**Jan Scharnberg**  
 Retirement Celebration

May 27, 2009  
 4 p.m. to 6 p.m.

First Baptist Church – Church of the Brethren  
 5200 Northland Avenue NE  
 Cedar Rapids

**Agency Blood Draw**

The deadline to register with Barb or Nancy for the blood draw has been extended to April 23.



**33rd Avenue Facility-Room 221**

Wednesday, April 29, 2009  
 7:00 a.m. – 9:00 a.m.  
 Nancy Lochner, Ext. 6737  
[nlochner@aea10.k12.ia.us](mailto:nlochner@aea10.k12.ia.us)

**Coralville Facility-Room C**

Thursday, April 30, 2009  
 7:00 a.m. – 9:00 a.m.  
 Barb Aanonson, Ext. 6211  
[baanonson@aea10.k12.ia.us](mailto:baanonson@aea10.k12.ia.us)

**Be sure to fast at least 12 hours before the test.** A light snack will be available after the blood draw.

**Buy, Sell, Trade...**

**FREE:** LP tank for gas grill. Call Ext. 6513 or 396-0497.

**FREE:** 1998 IBM and 1996 Acer desktops loaded with programs/games. Call Mary Ann at 366-0502.

**FOR SALE:** Wurlitzer electric organ with bench. Beautiful cherry finish. Looks and works great! \$110. Call 363-9158.

**FOR SALE:** Two fire pits; 26" girl's bike. Call Nancy at 573-5877.

**Bulletin Board** is published and distributed weekly to all GWAEA staff and Board members. Buy, Sell or Trade items will be run for 2 weeks. Staff wishing to submit items should do so by Wed. of the week they wish the item to be printed. Send to Karen Michalec, Editor. When submitting news, please remember that agency staff work in a variety of locations, and it may take two weeks to reach them with printed material. Please note: the **Bulletin Board** is posted on the agency's Web site. We recommend you use your office or voice mail phone number instead of your home telephone number for any items listed in this newsletter.

Grant Wood Area Education Agency extends equal opportunities in its employment practices, educational programs and services, and does not discriminate on the basis of color, gender, race, national origin, religion, creed, age, sexual orientation, gender identity, marital status, disability, veteran status or as otherwise prohibited by law. If you believe you or your child has been discriminated against or treated unjustly, please contact the Agency's Equity Coordinator, Maria Cashman, at 319-399-6847 or 1-800-332-8488 or TDD 319-399-6766, Grant Wood AEA, 4401 Sixth St SW, Cedar Rapids, IA 52404.

**VACANCIES  
2009-2010**

**MANAGEMENT**

<b>Regional Administrator</b> (Agency Center TBD/Region TBD)		<b>(2.0)</b>
<b>Associate Regional Administrator</b> (Northern Facility/Region TBD)		<b>(1.0)</b>

**CONTRACTED**

<b>Autism Consultant</b> (Northern Facility/Central Region)	<b>(Closing date: May 1, 2009)</b>	<b>(up to 1.0)</b>
<b>Occupational Therapist</b> (Southern Facility/Agency-Wide)	<b>(Closing date: May 1, 2009)</b>	<b>(.6)</b>
<b>Physical Therapist</b> (Agency Center TBD/Region TBD)	<b>(Closing date: May 1, 2009)</b>	<b>(1.0)</b>

**ANTICIPATED**

<b>Child Support Specialist</b> (Southern Facility/Southwest Region)		<b>(.6)</b>
<b>Curriculum Consultant Science</b> (33 <sup>rd</sup> Ave/Northeast Region)		<b>(1.0)</b>
<b>Inclusion Resource Specialist</b> (Southern Facility/Southwest Region)		<b>(.6)</b>
<b>School Social Worker</b> (Southern Facility/Southwest Region) (Northern Facility/Northeast Region) (Northern Facility/Cedar Rapids Region)		<b>(up to 2.2)</b> <b>(.6)</b> <b>(.6)</b> <b>(up to 1.0)</b>
<b>Inclusion Resource Specialist</b> <b>School Psychologist</b> <b>Special Education Consultant</b> <b>Speech-Language Pathologist</b>		

**2008-2009  
CONTRACTED**

<b>Occupational Therapist</b> (Northern Facility/Cedar Rapids Region) (Northern Facility/Agency-wide)		<b>(1.4)</b> <b>(.4)</b> <b>(1.0)</b>
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**SALARIED**

<b>Financial Accounting Assistant</b> (Northern Facility/Business Services)	<b>(Closed to applications; interviewing)</b>	<b>(1.0)</b>
<b>Network Administrator</b> (Northern Facility/Technology Center)	<b>(Closing date: April 17, 2009)</b>	<b>(1.0)</b>
<b>Programmer</b> (Northern Facility/IMS)		<b>(1.0)</b>

calling area: 399-6555, x6302; WATS line: 1-800-798-9771, x6302). Staffs wishing to be considered for a change in assignment are to submit the request in writing to both the identified Regional Administrator and the Associate Administrator. (For further information regarding assignment requests, please see Article 10, Paragraph D, of the Master Agreement for Contacted Staff)

