

## DISTRICT SERVICE PLAN

Date Developed 5/15/04

District Midland

Effective from 8/1/04 to 6/30/05

Superintendent's Signature: [Signature] Date: June 14, 2003

IAEA Regional Facilitator's Signature: [Signature] Date: 6/28/04

Date \_\_\_\_\_ Date \_\_\_\_\_

Accreditation Areas	Priority Areas	Action	Who	By When
School Community Planning	<ul style="list-style-type: none"> <li>CSIP Follow-up</li> <li>SIAC</li> </ul>	Review DE feedback from CSIP Develop implementation & evaluation of CSIP goals <ul style="list-style-type: none"> <li>Organize &amp; implement SIAC meetings</li> </ul>	SI Consultant RF & SPED Consultant	November 2004 May 2005
Professional Development	Elementary math <ul style="list-style-type: none"> <li>Middle school math</li> </ul> Middle and High School Reading - 20 hours Jones Lee Jenkins	<ul style="list-style-type: none"> <li>Plan professional development</li> </ul> Support implementation of PD Support collection analysis of PD implementation data	RF Consultants for SPED, Reading, Math, & SI	Ongoing
Curriculum, Instruction, & Assessment Services	Elementary math Middle school math Middle and High School Reading - 20 hours Jones Lee Jenkins	Plan professional development Support implementation of PD <ul style="list-style-type: none"> <li>Support collection analysis of PD implementation data</li> </ul>	RF Consultants for SPED, Reading, Math, & SI	Ongoing
Diverse Learning	IDM CPI (Recertification)	<ul style="list-style-type: none"> <li>Support building teams to implement IDM plans</li> </ul> CPI Recertification	RF Consultants for SPED & SI, SSW Psych, WEC, & Speech  Kelley Jones	Ongoing  Fall 2004
Inclusive Schools	District Service Plan	<ul style="list-style-type: none"> <li>Review &amp; revise District Instructional Service Plan</li> </ul>	RF SPED & SI Consultants	September March
Media Services	Iowa AEA on-line	<ul style="list-style-type: none"> <li>Present Iowa AEA on-line resource options &amp; Curriculum Integration</li> </ul> Support implementation of AEA on-line	Bob Furino	Ongoing
	On-line assessment	All staff access to on-line assessment	Michelle Tressel & District AEA Staff	November 2004
School Technology	<ul style="list-style-type: none"> <li>Grade reporting</li> </ul>	Reviewing new grade report system	Bob Neilly	December 2004
	Assistive Technology	<ul style="list-style-type: none"> <li>Increase staff implementation of Assistive Technology</li> </ul>	Julie Freed	August 2004
	Technology Assessment—Revise Technology Plan	Survey technology needs & develop plan for improvement	Bob Furino	Ongoing
Leadership	Principal's Academy	J Holland, Lynn Olsen, Patti Pace-Tracy Sharon Dickman attend Principal's Academy	RF & Principals	Ongoing
Management Services	Medicaid Reimbursement	Increase Medicaid reimbursement	Health Advisor	Ongoing

*"As a partner, we provide exemplary leadership and service to support learning opportunities in schools and communities."*

## DISTRICT SERVICE PLAN

Date Developed North Cedar

District North Cedar

Effective from 8/1/04 to 6/30/05

Superintendent's Signature: [Signature] Date: 6/28/04

GWAEA Regional Facilitator's Signature: [Signature] Date: 6/29/04

Accreditation Areas	Priority Areas	Action	Who	By When
School Community Planning	CSIP	CSIP Implementation of goals & action plans	RF & Katie Virden	Ongoing
	<ul style="list-style-type: none"> <li>SIAC</li> <li>APR</li> <li>Vocational Advisory Comm J Hlubek</li> </ul>	<ul style="list-style-type: none"> <li>Analyze &amp; present student achievement data</li> <li>Increase regional collaboration</li> </ul>	Consultants: Reading, Math & Science Cons RF	March 2005  Ongoing
Professional Development Curriculum & Assessment Services	Elementary: Math & Curriculum Mapping	Continue implementing & monitoring of Progressive Instruction	Chuck Gustafson, Vickie Bone, Katie Virden	Ongoing
	Middle & High School Reading Leadership 1-2 times a month	Develop Reading Professional Dev Plan & Pilot Professional Development Instruction	Reading Consultant & RF	Ongoing
	Mapping Consult & facilitate Alignment	Secondary Completes Map & Aligns with standards	Katie Virden, Science, Math & Reading Consultants	Ongoing
Diverse Learning	Social/Emotional/Behavioral Leadership Team	Develop team to analyze social/emotional data & organize professional development	Anne Taylor Julie Barnd, Tammy Mathews	Ongoing
Inclusive Schools	<ul style="list-style-type: none"> <li>IDM</li> <li>BD class development</li> <li>Implement service plan</li> </ul>	Develop team to meet needs of diverse learners  Identify needs Create & implement plan Evaluate	RF & SPED consultant	Ongoing
	CPI Training	Provide CPI training for selected K-12 staff	CPI Trainer	Fall 2004
Media Services & School Technology	EBSCO <ul style="list-style-type: none"> <li>Internet blocking software</li> <li>Iowa AEA on-line</li> </ul>	Increase integration of technology into curriculum	Bob Furino	Ongoing
	<ul style="list-style-type: none"> <li>Assistive technology</li> </ul>	Increase applications of assistive technology	Julie Freed	Fall 2004
Leadership	Principal's Academy	Develop & implement our school improvement initiative Participants: John Hlubek & Al Billings	RF	Ongoing
Management Services	<ul style="list-style-type: none"> <li>On-line assessment</li> <li>Financial recording system</li> <li>Facility study</li> <li>Provide information</li> </ul>	<ul style="list-style-type: none"> <li>Increase effective management of student achievement data &amp; financial records</li> </ul>	Michelle Tressel Bob Neilly Ron Bowers	Ongoing

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## DISTRICT SERVICE PLAN

Date Developed May 26, 2004

District Olin Consolidated

Effective from 08-01-04 to 05-30-05

Superintendent's Signature: *Jeanette Aho* Date: 6/11/04 GWAEA Regional Facilitator's Signature: *Kate* Date: 6/11/04

Accreditation Areas	Priority Areas	Action	Who	By When
School Community Planning	SIAC & Voc Advisory	Plan & Implement	LEA Administrator Regional Facilitator & SI Consultant	October 1, 2004
Professional Development	Reading: --7-12 Vocabulary & Comprehension --PK-6 Comprehension	Teacher Professional Development Teacher Implementation Logs Student Achievement Data	Reading Consultant	Ongoing
	--Collection & Data Analysis --Essential Learnings	Teacher Professional Development -Implementation Data -Collect Student Achievement	Lee Jenkins & AEA Staff	Ongoing
Curriculum, Instruction, & Assessment Services	Review Science Standards & Benchmarks, grade level expectations, & science resources	Teacher Training for VAST (K-6)	Erica Larson	September 2004 - May 2005
Diverse Learning	Review & Revise At-Risk Plan	Document & Implement new At-Risk Plan	Reg Fac & SSW  Reg Fac, Vickie Bone	December 1, 2004
	Review & Revise Local Service Plan	Document & implement new Service Plan	& Julie Barnd	October 2004 - May 2005
Inclusive Schools	Learn IDM Processes	Implement & Assess IDM	Reg Fac, SPED SSW Speech, Psych, Reading SI Cons	Ongoing
Media Services	Increase Use of Ebsco & Proquest	Professional Development	Bob Furino	Ongoing
School Technology	Increase Awareness of Iowa AEA online	Professional Development staff	Bob Furino	Ongoing
	Assistive Technology awareness	Staff Professional Development	Julie Freed	November 2004`
Leadership	Principals Academy	Attend Classes & Implement Learning	Reg Fac & Principal	August - May
Management Services	Improve Efficiency	Medicaid	Health Consultant	Ongoing
	Financial Accounting	Payroll & Financial Accounting	Ron Bowers	Ongoing

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## DISTRICT SERVICE PLAN

Date Developed Tipton District Tipton Effective from 8/1/04 to 6/30/05  
 Superintendent's Signature: Jeff Corboy Date: 2/1/04 GWAEA Regional Facilitator's Signature: Keith Date: 7/19/04

Accreditation Areas	Priority Areas	Action	Who	By When
School Community Planning	CSIP Implementation <ul style="list-style-type: none"> <li>• Comm survey analysis</li> </ul>	<ul style="list-style-type: none"> <li>• Develop action plans for CSIP goals</li> <li>• Evaluate implementation of plans</li> </ul>	RF & SI Consultant	Ongoing
Professional Development & Curriculum Assessment	K-5 Reading Leadership Team <ul style="list-style-type: none"> <li>• New basal series</li> <li>• New strategies</li> </ul> K-12 Technology <ul style="list-style-type: none"> <li>• Software</li> <li>• Ebsco - Barb</li> </ul>	<ul style="list-style-type: none"> <li>• 5 late starts (2 hours)</li> <li>• October 19 - ½</li> <li>• February 15 (AD)</li> <li>• September 27 (AD)</li> </ul>		
Diverse Learning	Instructional Decision Making	<ul style="list-style-type: none"> <li>• Create building teams to develop implementation of Instructional Decision Making</li> </ul>	RF Becky Ryder & Tammy Mathews	Ongoing
Inclusive Schools				
Media & Technology Services	<ul style="list-style-type: none"> <li>• Assistive technology</li> <li>• Iowa AEA On-line System</li> </ul>	Increase awareness & implementation of technology in the curriculum	Julie Freed Barb Rydberg	Ongoing Ongoing
School Technology				
Leadership	<ul style="list-style-type: none"> <li>• Principal's Academy</li> <li>• Superintendent Leadership</li> <li>• Contemporary School Leaders</li> </ul>	<ul style="list-style-type: none"> <li>• Participate &amp; implement action plans from Principal's Academy</li> <li>• 3 teachers attend Contemporary School Leadership</li> </ul>	RF & Principals RF & Teachers	Ongoing Ongoing
Management Services	<ul style="list-style-type: none"> <li>• On-line assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Increase teacher use of data from on-line assessment system</li> </ul>	RF & SPED Consultant	Ongoing
	<ul style="list-style-type: none"> <li>• Data Management Assessment</li> <li>• Student Information System</li> </ul>	<ul style="list-style-type: none"> <li>• Receive feedback from pilot site for student information system</li> </ul>	Bob Neilly	Ongoing

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## DISTRICT SERVICE PLAN

Date Developed West Branch

District 6/1/04

Effective from 8/1/04 to 6/30/05

Superintendent's Signature: Craig Antist Date: \_\_\_\_\_

GWAEA Regional Facilitator's Signature: Kathy Stutz Date: 6/25/04

Accreditation Areas	Priority Areas	Action	Who	By When
School Community Planning	CSIP implementation & data collection APR & AYP SIAC	Develop Action Plans & Evaluate	RF & SI Consultant	Ongoing
	Develop Strategies for Interpretation Communicate results Information	Assist Data Collection	SI Consultant	Fall 2004
		Create communication strategies & forums for feedback	RF & SI Consultant	Ongoing
Professional Development & Curriculum	Elementary Reading Secondary Reading	Implement or Evaluate Reading Action Plan	Sheila Wendel & Terri Ford	Ongoing
		Create & Implement Action Plan	Lou Havell & AEA Team Curr & SI Consultants	Ongoing
	Curriculum Mapping	Identify gaps	Curr Consultants	Ongoing
	Reading, Math, & Science Review of Contents			Ongoing
Diverse Learning & Inclusive School	IDM Team building Implementing Monitor DE Report Inclusion Practices LRE Initiatives	Create plans, implement & evaluate action plan for IDM & DE report	RF & Executive Team	Ongoing
Media Services & School Technology	Technology Plan Review & Revise	Review needs & develop plan & implement	Barb Rydberg	Fall 2004
	Iowa AEA On-line Share information AP on-line Math Science	Increase awareness implement integration of on-line resources for curriculum  Increase application	Barb Rydberg	Ongoing
	• Assistive Technology		Julie Freed	Ongoing
Leadership	Principal's Academy Contemporary School Leadership AD Evaluator Appeal DDL	Support Action Plans of participants	RF	Ongoing
		DDL & Evaluator Classes	DDL & Evaluator Instructor	Fall 2004
Management Services	On-line Assessment	Increase data analysis applications for teachers	Michelle Tressel & Barb Rydberg	Ongoing
	• Student Management System • Scheduling Attendance	• Review data from pilot project	Bob Neilly	May 2005

**GRANT WOOD AREA EDUCATION AGENCY**

**DISTRICT SERVICE PLAN**

**FOR**

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT**

<b>Activity</b>	<b>Date</b>	<b>Superintendent</b>	<b>Regional Facilitator</b>
Annual Review	8/31/04	Dave Myerhew	Debra A. Neisser Marie Cochran

**SCHOOL COMMUNITY PLANNING**

<b>Priority/Interest/Need</b>	<b>Activity/Action</b>	<b>Administrative Contact</b>	<b>Update</b>
High interest in Outreach 0-5	Parent Education Consortium Initiative Based Funding 0 5 – determine sites that need most help	Maria Cashman	Sites hosted Parent Education Training Every Child Reads Early ACCESS Literacy Links Community grants FCHA Clinics
Common Protocol for CISM teams	•AEA will participate	Rhoda Sheperd	
SAFE SCHOOLS	Learning Supports SWIS	Rhoda Shepherd Jane Caraway  Deb Preisser  <i>Sandy Stephen</i>	Roxann Dittmer Anne Taylor
Comprehensive School Improvement Planning	SIAC Committee	<del>Deb Preisser</del>	Kim Owen
Schools in Need of Assistance	Support Team	Maria Cashman Deb Preisser	Kim Owen

**Support requested by district:**

Walk-Through Training

What have we learned from IPDM – what skills are needed what s best practice? How do we include all staff?

Will all AEA staff be prepared to support Action Research/IPDM?

**PROFESSIONAL DEVELOPMENT**

<b>Priority/Interest/Need</b>	<b>Activity/Action</b>	<b>Administrative Contact</b>	<b>Update</b>
Substitute Teachers' Training	Series of training opportunities Discipline and the Substitute Facilitation Strategies		
Harassment	Meet to continue to implement training	<i>Deb Preisser</i>	
Paraeducator Training	Coursework offered for certification	Ann Feldman Kathy Dulle Maria Cashman	<b>Paraeducators received certification credit</b>
Conflict Resolution	Continuing series for middle and secondary student teams	Maria Cashman	<b>Continues</b>
Administrators	Collaboration for Principal Dialogue Principal s Leadership Academy	Gregg Peterson Jane Caraway Chris Day DJ Corson Deb Preisser	
Provider Agreement			

**Support requested by district**

Bring graduate level coursework to our staff  
 Reconfigure administrator professional development for summer  
 CRCSD representative on Agency wide committee consider sharing courses and classes

**CURRICULUM, INSTRUCTION, ASSESSMENT**

<b>Priority/Interest/Need</b>	<b>Activity/Action</b>	<b>Administrative Contact</b>	<b>Update</b>
KIDS Doing Science	•Continue letter of understanding	Sandy Stephen Deb Preisser	Appendix E <i>Continuing</i> Phyllis Anderson
Assessment Data	•Processing assessment data •Online Assessment System	Sandy Stephen Gregory Dunn Michelle Tressel	
Math Consultant	•Curriculum Facilitator hired - 2.4 FTE	Sandy Stephen Bonnie Boothroy	Appendix A <i>Continuing</i>
Math	•State-Wide Math Team		
Reading	•State-Wide Reading Team	Sandy Stephen Deb Preisser	Sheila Wendel Priscilla Polehna Cindy Nicholson

**Support requested by district:**

- Increased alignment between district facilitators, curriculum consultants and other AEA building staff, administrators (4X/year)
- District facilitators and curriculum consultants attend the same meetings, same professional development
- Consider equity formula for allocation of CASI staff, based on SINA, % below the 40<sup>th</sup> %ile, % of students in subgroups, etc? Aligned with vision, rather than older model for identification of special education

**DIVERSE LEARNING NEEDS**

<b>Priority/Interest/Need</b>	<b>Activity/Action</b>	<b>Administrative Contact</b>	<b>Update</b>
Support Staff	<ul style="list-style-type: none"> <li>•AEA staff assigned to support Cedar Rapids Community Schools:</li> <li>•30.36% of AEA total =56.1 FTE for Special Education Consultants, School Psychologists, School Social Workers, Speech-Language Pathologists, Work Experience Consultants, Parent Child Educators, Itinerant Pre-School Teachers</li> </ul>	<p>Maria Cashman Deb Preisser</p>	<ul style="list-style-type: none"> <li>•04-05 Equity FTE is 30.367%</li> <li>•56.1 FTE for 04-05 year (includes EC staff)</li> <li>•Varied team models continuing</li> <li>•Agency-Wide support: OT, PT, ITHI, ITVI, APE, Audiologists, Audiometrists, and Vision Screeners</li> </ul>
Personnel	<ul style="list-style-type: none"> <li>•Special Services Director (1)</li> <li>•Associate Directors (3)</li> <li>•Curric Facilitator (1)</li> </ul>	<p>Austin Mueller Jeananne Hagen</p>	Appendix A Continuing
Prevention and Early Intervention	<ul style="list-style-type: none"> <li>•Coordinator (1)</li> </ul>	<p>Dave Markward Bonnie Boothroy</p>	Appendix A Continuing
Learning Supports	<ul style="list-style-type: none"> <li>•Assistive Technology (.1 FTE)</li> <li>•ELL Consortium</li> </ul>	<p>Austin Mueller Deb Preisser Cindy Monroe Deb Preisser</p>	<p>Kurzweil support \$30,000 Materials</p>

**Support requested by district:**

- Increased support for counseling and Mental Health support

### MEDIA

Priority/Interest/Need	Activity/Action	Administrative Contact	Update
Collaboration	•Continue Learning Support meetings with Metro Technology	<i>Char Haddy</i>	
Access to <del>web</del> -based resources	•Continue ProQuest, EBSCO & AccuNet/ AP Multimedia Archive	<i>Char Haddy</i>	

### TECHNOLOGY

Priority/Interest/Need	Activity/Action	Administrative Contact	Update
Cooperative Purchasing	•Continue ACEM, Iowa AV Co-op	Steve Graham, Jerry Cochrane	
Information Exchange	•Standards for exchanging information; Project Easier	<i>Sandy Stepen Cliff Ehlinger</i>	
Consultant for media and technology	•Tech plan support	Cliff Ehlinger	

### MANAGEMENT SERVICES

Priority/Interest/Need	Activity/Action	Administrative Contact	Update
Common data processing center		Cliff Ehlinger	Appendix D continuing
Web-Based SASI		Cliff Ehlinger	
Food, Office Supply Co-op	•Iowa Educator Consortium	Steve Graham Jerry Cochrane	

*Substitute SEMS*

*Dave Brouse*

### LEADERSHIP

Priority/Interest/Need	Activity/Action	Administrative Contact	Update
Administrators	•Collaboration for Principal Dialogue •Principal's Leadership Academy	Gregg Peterson Jane Caraway Chris Day DJ Corson Deb Preisser	

**Agreements/Memos of Understanding/Contracts  
CRCS and GWAEA  
DSP: Appendices 2004-2005**

<b>Appendix</b>	<b>Title</b>	<b>Terms</b>	<b>Contacts</b>	<b>Allocation</b>
A	Personnel to Facilitate Development and Support of Education Services and Programs	<ul style="list-style-type: none"> <li>•Director-AM</li> <li>•A Director Jeff-SB</li> <li>•A Director Kenn-JB</li> <li>•A Director Wash-CD</li> <li>•Curric Facilitator-SL</li> </ul>	Austin Mueller Jeananne Hagen	\$371,828
B	Curriculum Facilitators	<ul style="list-style-type: none"> <li>•Math- 2.4</li> <li>•Lang Arts -1.0</li> </ul>	Sandy Stephen Bonnie Boothroy	\$227,970
C	Prev and Intervention Technology Ldrship	Coordinator Technology Ldr	Dave Markward Bonnie Boothroy	\$164,689
D	Common Data Processing Center	Renewable; data processing services	Cliff Ehlinger	As Expended
E	VAST CENTER- Kids Doing Science	Science Kits	Sandy Stephen Phyllis Anderson	As Expended

8/31/04

2004-2005 Contract  
Between the Cedar Rapids Community School District and  
Grant Wood Area Educational Agency

The purpose of **the** contract is to facilitate the continuing partnership between Grant Wood Area Education Agency (GWAEA) and **the** Cedar Rapids Community School District (DISTRICT) in providing resources in a manner that best meets the learning needs of the students we serve.

Services to be provided under this contract shall be for the 2004-2005 school year. However, the contract may be amended at any time by mutual agreement by GWAEA and the DISTRICT. Either GWAEA or the DISTRICT with a sixty (60) day notice may terminate this agreement.

GWAEA will provide compensation in the amount of \$371,828 to provide support for:

**Director of Special Services**

Provides leadership and support in planning, organizing, evaluating and improving the DISTRICT's special education instructional programs in conjunction with GWAEA, and functions in a supportive manner to assist the GWAEA Director of Special Education in meeting his/her responsibilities, as per Iowa Rules of Special Education.

**Associate Director, Jefferson High School Cluster**

Assist the Executive Director of Special Services in planning, organizing, evaluating and improving special education instructional services within the Jefferson High School Cluster and provide leadership within the cluster relative to staffing needs, service delivery, and best instructional practices.

**Associate Director, Kennedy High School Cluster**

Assist the Executive Director of Special Services in planning, organizing, evaluating and improving special education instructional services within the Kennedy High School Cluster and provide leadership within the cluster relative to staffing needs, service delivery, and best instructional practices.

**Associate Director, Washington High School Cluster**

Assist the Executive Director of Special Services in planning, organizing, evaluating and improving special education instructional services within the Washington High School Cluster and provide leadership within the cluster relative to staffing needs, service delivery, and best instructional practices.

**Curriculum Coordination**

Assists the district in the planning, assessment, and development of curriculum offerings to meet the needs of diverse learners.

GWAEA will provide compensation in the amount of \$227,970 to provide services for:

**Curriculum Facilitators (2.4) – Mathematics**

Coordinates and facilitates general education curriculum development in conjunction with GWAEA.

**Curriculum Facilitator (1.0) – Language Arts**

Coordinates and facilitates general education curriculum development in conjunction with GWAEA.

The personnel listed above are employees of the DISTRICT and are subject to all applicable policies and terms and conditions of employment of the DISTRICT. The DISTRICT assumes all employment obligations for the above listed personnel including, but not limited to the selection and supervision of employees providing services under this agreement.

The DISTRICT will compensate GWAEA in the amount of \$164,689 to provide services for:

Prevention and intervention services. GWAEA will provide coordination of initiatives for the prevention and early intervention services necessary to improve student achievement for all students.

Technology Leadership for the district's technology department.

The above will be GWAEA employees subject to all applicable policies and terms and conditions of employment of GWAEA. GWAEA assumes all employment obligations including, but not limited to, the selection and supervision of the employees providing service under this agreement.

GWAEA will make semi-annual payments to the DISTRICT in January 2005 and June 2005.

GRANT WOOD AREA EDUCATION AGENCY:

Lynne Cannon

Board President

6/23/04

Date

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Imley Mastaling

Board President

5-14-04

Date

MEMO OF UNDERSTANDING

This memo of **u**nderstanding is entered into between the Grant Wood Area Education Agency (GWAEA) and **t**he Cedar Rapids Community School District (CRCSD) for the **p**urpose of formalizing **c**ertain understandings relating to the operation of a common data **p**rocessing center.

The CRCSD shall budget sufficient funds as its contribution to the operation of a common data processing center for the 2004-2005 school year. The CRCSD will budget the above amount by providing to the center goods and services such as the following: Staff salaries and benefits, production and office supplies such as paper and forms, purchasing and warehousing service, repair, and maintenance of equipment, PC lab equipment for inservice training or direct payment of cash to GWAEA for services rendered.

The GWAEA shall budget sufficient funds to assure that the data processing center will have enough facilities, equipment and personnel to allow it to continue to provide the CRCSD a high level of data processing services. These services shall include but not be limited to the following: Payroll, financial accounting, personnel, student demographic records, student scheduling, grade reporting, census, fixed assets inventory, purchasing, warehousing materials control, budget development, and negotiations support.

Each agency shall prioritize their list of programming needs and submit their requests to the data center. If the data center is not capable of filling all of the programming requests in a timely manner, then priorities will be established by a committee composed of the Executive Director, Business Services (CRCSD); Executive Director, Human Resources (CRCSD); Executive Director (GWAEA); and Director of Information Technology (GWAEA).

Continuation of the joint operation of the data processing center shall be reviewed no later than January 15 of each year.

GRANT WOOD AREA EDUCATION AGENCY

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Executive Director, Business Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

2004 2005  
Letter of Understanding  
Between  
**Grant Wood Area Education Agency and Cedar Rapids Community School District**

**VAST CENTER KIDS DOING SCIENCE PROGRAM**

**The purpose of this Letter of Understanding is to coordinate the services of Grant Wood Area Education Agency with local school districts in providing the Kids Doing Science program**

**Grant Wood Area Education Agency (GWAEA) agrees to:**

- provide teachers with like-new instructional science kits
- replenish kits for circulation
- establish and distribute a circulation schedule to 1-2 teachers
- collaborate with district science facilitator regarding managing kit program and providing professional development
- collaborate with district in evaluating pilot kits (1-2) to determine whether student learning expectations have been attained
- invoice CRCSD on or about April 1, 2005 for the 2004-2005 program services

**Cedar Rapids Community School District agrees to:**

- pay GWAEA \$8.00/student in grades 3<sup>rd</sup> – 5<sup>th</sup>
- pay GWAEA \$4.00/student in grades 1<sup>st</sup> – 2<sup>nd</sup>
- provide Grades 1-5 database information to GWAEA according to timeline requested by GWAEA
- establish and distribute a 3-5 Kit circulation schedule
- identify one teacher contact person per building for communication purposes
- provide transportation for pickup and delivery of kits
- collaborate to provide adequate introductory professional development on each kit for all teachers participating in the kit program
- provide annual payment to GWAEA on or about April 15, 2005

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Lewis Finch  
Superintendent  
Cedar Rapids CSD

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Bonnie Boothroy  
Executive Director  
Grant Wood AEA

*Please return to Jeanne Bancroft, Grant Wood AEA,  
by April 30, 2004*

## **Accredited Non-Public Schools in Cedar Rapids**

Isaac Newton Christian Academy (Pre-8<sup>th</sup>)

Metro Catholic

Xavier High School

Regis Middle School

All Saints

St. Pius

St. Matthew's

Holy Family System

St. Jude's

St. Ludmilla's

LaSalle

Summit Schools, Inc (Pre-8<sup>th</sup>)

Trinity Lutheran School (Pre-8<sup>th</sup>)